

**THE PLANNING BOARD
TOWN OF FRANCESTOWN, NEW HAMPSHIRE**

March 18, 2014

APPROVED MINUTES

Planning Board Members Present: L. Kunhardt, L. Ames, A. Arnold, Bourbeau, P. Tolman, B. Lindgren

Others Present: Freese, Behrsing, Carbee, Camirand, Stewart.

Barb Martin is taking the minutes.

The meeting was brought to order at 7:00 pm.

Communications: Kunhardt advises the board there have been several communications regarding PSNH cutting trees and if there have been any requests for Scenic Road Hearings.

Kunhardt advises the board of the posting for Alternate positions.

Select Board advised they would like a planning board member who will attend the meetings, prior to switching regional planning consultants.

Review of Minutes: March 4, 2014:

Page 3, correct the name of the seminar attended: "Piscataquog Watershed Stream Crossing Vulnerability Assessment Project."

Page 3, paragraph 3, last sentence, remove "to."

Approved as amended: unanimous

Preliminary Consult: Consultation postponed.

Election of Officers:

B. Lindgren moves to continue the election of officers until Sarah Pyle is present. A. Arnold seconds the motion.

Discussion: Tolman points out there should be no exceptions, as none have been made in the past when a board member was not present. It is also known that the election of officers takes place 1st week after Town Meeting. Board should not adjust the schedule to suit one board member, and sites the Camirand issue as an example. Tolman is absolutely opposed of the special exception.

A. Arnold does not believe there is a comparison between the two instances.

B. Lindgren believes one is a state law; the other is a Planning Board issue.

L. Ames suggests waiting, as S. Pyle has expressed an interest in becoming Chair, and it would be advantageous to hear her reasons.

Kunhardt explains what happened last year and the history of officer elections. Kunhardt expresses her concern over making such special exceptions for one single board member.

Lindgren revises his motion to postpone the election of officers until all board members are present.

Arnold seconds the motion.

Vote: 2 – 4 (Kunhardt, Bourbeau, Tolman, Arnold opposed).

B. Lindgren asks if Bourbeau and Tolman have been duly sworn in. Kunhardt confirms that they have.

B. Lindgren nominates Sarah Pyle for Chair.

Arnold nominates Linda Kunhardt for Chair, Tolman seconds the nomination.

Discussion:

Lindgren thinks Pyle would be a good chair because the Planning Board has expressed a desire to concentrate on the Master Plan. Pyle is familiar with the Master Plan and would be a good person to shepherd that through.

Ames advises that he has been debating this. Feels that sitting chair may have stepped out of bounds in an advisory position, but is impressed with the sitting chair's ability to manage files and keep things running smoothly.

Arnold expressed her concern over how things are not amicable and the struggle between Pyle and Kunhardt. Concerned with advice sitting chair gave to G. Cilly and the manner in which the Whole matter was handled.

Tolman points out that Pyle has been in charge of the Master Plan and it is still not complete, despite promises of completion of some sections last fall and they are still not complete. Handling the Master Plan and Chair may be an undue burden for her. Selectman are already looking at bringing in an outside party to move things along. Perhaps Pyle's focus should remain on her present responsibilities ~ completing the Master Plan. Pyle should not do both.

Lindgren feels the Master Plan and board involvement should be more integrated, and Sarah would be good for that.

In 2000, Pyle said that she would like to dedicate her to the Master Plan. In 2014, the MP is still not complete.

Kunhardt see her job is to dedicate herself to serving her community. Kunhardt works in conservation. She has taken the responsibility of making sure the Planning Board fulfills its core responsibilities.

Kunhardt doesn't feel she was acting as an enforcer of any matter. She advised the Wohle's that a site plan review was needed. She has apologized to the Whole's both publicly and privately.

Ames expresses concern over whether Linda will listen to the board a little more.

Kunhardt explains she is very black and white, and believes the rules and regulations are there to be followed ~ without exception. She would like the board to be free from the appearance of any impropriety.

Arnold clarifies that when she speaks at the Planning Board, she is speaking for herself, and not as a member of the Select Board. Her opinion about enforcement is hers, not the Selectmen.

Nominations are closed.

Vote:

Pyle: Arnold, Lindgren, Ames

Kunhardt: Kunhardt, Bourbeau, Tolman

No change in chair until further notice.

Lindgren nominates L. Ames for Secretary.

No discussion. By unanimous vote, Ames is Secretary for a one year term.

New Business:

Kunhardt advises she has received one communication from Henry Camirand expressing an interest in becoming an alternate on the Planning Board.

Selectmen are asking for a representative to attend the Southern New Hampshire Regional Planning Commission meetings. Scot Heath and Jennifer Vadney have been mentioned.

Fracestown is eligible to have two members, with one on the executive committee. There are two regular meetings each month: One on the 4th Tuesday from 11:30a – 1p. The other is on the 1st Thursday from 7:30a – 8:30a. Both meetings are at Belmont Hall. There is also a 3rd meeting which takes place as necessary. It is a Tech Advisory Committee meeting. Most towns send their road agent.

Discussion ensues regarding representation at the meetings and what takes place at the meetings.

Tolman offers to be one of the representatives; Ames will check his schedule to see if he can make the Thursday meetings.

File Management:

Board agreed at previous meeting to volunteer to get the files in order.

Kunhardt asked Arnold about Municipal Record Retention Committee and when it will meet.

At 8:06pm Arnold advises she is leaving the meeting.

Stewart provides the board with a copy of Fracestown Sand & Gravel's bond that has been in existence for years. The Town had misplaced it. Kunhardt files the bond on the fireproof safe.

Each Board Member is given a file to work on for the file management exercise and discussion ensues regarding filing procedures. Following items should be in each file:

Notice of Decision
Registry of Deeds Letter
Final Signed Plat
CRC Plat Copy
Application Packet – including procedural checklist
Completeness Review Letters

Public Notice Copies
Returned Certified Receipts
Copies of Checks Received
Any other pertinent meeting notices
Any other items used for the Public Hearings/Decisions
8:13pm B. Lindgren leaves Board meeting without notice.

Remaining Board members participate in the file management exercise.

Next Meeting April 15, 2014 @ 7:00 pm

Adjourned @ 8:40 pm.

Respectfully Submitted,
Barb Martin